

Government of Pakistan
Ministry of Information Technology and Telecommunication

DIGITAL NATION PAKISTAN

JOB OPPORTUNITIES

DIRECTOR GENERAL (INTERNATIONAL COORDINATION) – MP-II SCALE

“Amplifying Pakistan’s Global Digital Voice: Leading Diplomacy, Policy Alignment, and Strategic Partnerships”

Pakistan’s digital ambitions are global—and the Director General – International Coordination (DG-IC) is the catalyst to bring that vision to life. In this strategic role, you will project Pakistan’s digital narrative on international platforms, forge transformative alliances, and secure opportunities that elevate our nation as a premier digital and IT hub. If you excel in multilateral diplomacy, thrive on crafting global policy narratives, and are driven to connect Pakistan’s digital future to the world, this position is your launchpad.

KEY RESPONSIBILITIES:

1. Strategic Leadership & Oversight

- Lead and oversee the execution of the International Coordination Wing’s mandate, ensuring alignment with national ICT objectives and MoITT's broader policy goals.
- Supervise and coordinate the work of Director Bilateral Relations, Director Multilateral Relations, and Director ITU/UN, fostering synergy across directorates.
- Monitor progress and ensure accountability in implementation of international cooperation initiatives, training programs, and diplomatic engagements.

2. International Representation & Policy Advocacy

- Represent Pakistan at high-level international forums (e.g., ITU, WSIS, WEF, DCO), articulating national priorities and influencing global ICT and digital economy policies.
- Prepare and present national policy positions, incorporating inputs from relevant domestic stakeholders and sectoral experts.

3. Coordination & Engagement with Global Partners

- Act as the Ministry's focal point for liaison with international/regional organizations, foreign governments, and multilateral forums.
- Spearhead negotiation and coordination of international technical cooperation agreements and MoUs focused on capacity building, technology transfer, and digital transformation.

4. Policy Research & Global Trend Analysis

- Conduct and supervise research on emerging global ICT trends, including AI governance, cross-border data flows, cybersecurity frameworks, and digital inclusion.
- Provide strategic input for domestic policy alignment with international best practices and opportunities.

5. ICT Export Promotion & Economic Diplomacy

- Develop strategic plans to enhance Pakistan's IT and telecom exports through international engagement and policy coordination.
- Coordinate with stakeholders and missions abroad to promote Pakistan's ICT sector globally and explore new markets.

6. Capacity Building & Fellowship Management

- Identify, secure, and ensure equitable disbursement of international training, fellowships, and technical assistance opportunities for national stakeholders.
- Maintain a comprehensive database of beneficiaries and training programs, ensuring follow-up and impact tracking.

7. Event Hosting & Diplomatic Engagement

- Plan and coordinate the hosting of international ICT events, conferences, and delegations in Pakistan, highlighting the country's digital progress and fostering global partnerships.
- Manage international travel plans and participation of MoITT officials in global events; oversee timely follow-up on all foreign visits and agreed actions.

8. Internal & External Coordination

- Ensure effective internal coordination within MoITT and with other ministries to avoid duplication and promote cohesive foreign policy inputs.
- Facilitate comprehensive reporting to senior leadership and maintain institutional memory of international engagements and outcomes.

QUALIFICATION:

EDUCATION:

PhD in Engineering (Electrical, Electronics, Computer, ICT-related), Computer Sciences, Management, Business Administration or relevant to core responsibilities from an HEC-recognized institution;

OR

Master's Degree in the aforementioned fields.

EXPERIENCE:

For PhD holders: Minimum 5 years of relevant experience, including 3 years at a senior management level in ICT, telecom, or public sector roles with substantial international exposure.

For Master's holders: Minimum 7 years of experience with demonstrated expertise in global ICT coordination or digital diplomacy.

CORE COMPETENCIES:

Proven ability to represent national interests at international forums and negotiate with global stakeholders.

- In-depth understanding of ICT policy trends and multilateral frameworks.
- Exceptional communication and cross-cultural negotiation skills.
- Strategic vision to translate international trends into national opportunities.

AGE LIMIT:

Maximum 62 years (to be calculated as on the closing date of submission of applications)

DURATION:

Appointment of the DG (IC) shall initially be made on contract for three years which will be extendable for a further two years (year to year basis) on the recommendation of Performance Evaluation Committee in accordance with prescribed performance evaluation of MP Scale positions.

DISQUALIFICATION:

No person shall be eligible for appointment as DG (IC), who:

1. has been or is dismissed from service as a consequence of disciplinary proceedings;
2. has been or is convicted, by a court of competent jurisdiction, for an offence involving moral turpitude;
3. either at the time of appointment as DG (IC) or thereafter during such appointment was not or is not a citizen of Pakistan; or
4. Benefits from the National Reconciliation Ordinance, 2007 (LX of 2007).
5. either at the time of appointment as DG (IC) or thereafter during such appointment was not cleared by designated clearing agency, the offer of appointment will be treated as with-drawn ab-initio; or

6. either at the time of appointment as DG (IC) or thereafter during such appointment the educational credentials of the selected candidate are found to be bogus, his/her appointment shall be treated as with-drawn ab-initio.

MANNER OF APPOINTMENT:

1. The appointment shall be made as per prescribed procedure of appointment in MP-II Scale position.
2. The vacancy of the DG (IC) shall be uploaded by the Ministry of IT and Telecom on its website and also advertised at least in two national leading newspapers of nation-wide circulation.
3. A shortlisting Committee shall be constituted with the approval of Secretary, IT and Telecom, for shortlisting of applications.
4. The Selection Committee/Board for appointment in the MP Scale shall recommend three most suitable candidates out of the shortlisted candidates and a summary shall be submitted for decision of the Prime Minister, accordingly.

PAY PACKAGE:

The DG (IC) shall receive pay package of MP-II Scale in accordance with the Management Scale Policy

LEAVE:

The DG (IC) shall earn leave in accordance with the Management Scales Policy

CONFLICT OF INTEREST:

The Candidates for appointment as DG (IC) shall have seek retirement from his existing Department and post or his appointment shall be subject to acceptance of resignation from designated authority and shall not, during his term of office, engage himself in any other service, business, vocation or employment which may have any direct or indirect effect on his performance as DG (IC)

DG (IC) TO BE PUBLIC SERVANT:

The DG (IC) appointed under these rules when acting or purporting to act in pursuance of any of the provisions of these rules shall be deemed to be a public servant within the meaning of section-21 of the Pakistan Penal Code (Act XLV of 1980).

TERMINATION OF CONTRACT:

The contract of DG (IC) may be terminated by giving one month's notice on either side or payment of one month's basic pay in lieu thereof.

MONITORING AND EVALUATION:

The performance of DG (IC) shall be monitored by Secretary and Minister/Minister of State Minister In-charge. The DG (IC) shall report to the Secretary, IT and Telecom through Additional Secretary, IT and Member (IC).

APPLICABILITY OF OTHER RULES:

In respect of matters not specified here, the law, rules, policies corresponding level of Civil Servants shall be applicable.

EQUAL OPPORTUNITY STATEMENT

MoITT is committed to creating an inclusive environment that reflects the diversity of Pakistan. All qualified individuals are encouraged to apply.

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